

# Terms & Conditions Lmuna 2024

The following Terms & Conditions cover all activities regarding the participation, correspondence and application to Lmuna 2024. By using the website [lmuna.eu](http://lmuna.eu), applying and/or participating in the conference, you are implicitly agreeing to the Terms & Conditions.

## Registrations

1. Eligible participants may register for Lmuna 2024 during the specific registration period:  
6:00 PM (GMT+1) 19 February 2024- 11:59 PM (GMT+1) 21 June 2024.
2. People can register either as individual delegates or as delegations of multiple participants.
3. The Google Forms available on the official website ([lmuna.eu](http://lmuna.eu)) is the only way to register for Lmuna 2024. All other forms of registration throughout the registration period will not be accepted unless acknowledged by the Lmuna secretariat.
4. In the case that delegations wish to change their number of participants during the registration period, they must contact the Lmuna secretariat via [lmuna@il.lorentzlyceum.nl](mailto:lmuna@il.lorentzlyceum.nl). We cannot guarantee that the extra participant(s) will obtain their position.
5. All registrations are based on the first come, first serve concept. Due to limited availability at the conference venue, we cannot guarantee that applications will be accepted throughout the advertised registration process. All registered delegates/delegations will be put on a waiting list if their application has not been accepted, and can be contacted later if places are available.
6. All applications must be approved by the Lmuna organisation. The organisation reserves the right to decline any registration(s).
7. Country assignment will take place after the application period, depending on the amount of accepted Delegates. Priority in assignments will be given based on previous experience(s) at Lmuna.

## Payments and refunds

1. Single participants are responsible for their own payments whilst MUN directors manage the payment of their Delegations. Invoices will be sent between the 8th of October 2024 and the 5th of November 2024 via the finance department of Lorentz Lyceum, namely Quadraam.
2. The payment deadline for Lmuna 2024 is 1 month after the invoice has been sent. (11:59 PM GMT+1). The price list for Lmuna 2024 is as follows:

Delegate fee	€ 80,00
Housing fee	€ 45,00
MUN directors fee	€ 45,00
StOff fee	€ 35,00
StOff dinner fee	€ 15,00

- a. Additional Delegations and/or Directors choosing to apply between the 1st September and the 20th September 2024 will be fined with the regular participation fees and an additional €15 registration fee (per person).
  - b. StOff members replacing another StOff member between the registration deadline and the 20th of September 2024 are excluded from an additional fee.
3. Our fees are in Euros (EUR) and no other currency than the Euro is accepted.
4. The delegate, StOff and MUN Director fees include registration fee, equipment, lunch and access to the party venue. The MUN Directors fee also includes the MUN Directors tour through Arnhem.
5. In certain cases, you may be eligible for a refund of your conference fee. This may occur if you cancel your registration before the payment deadline or if your participation becomes impossible due to a mistake or decision made by the LmunA Organizing Committee concerning the COVID-19 guidelines established by the Dutch government.
  - a. excluding fees when expulsion from LmunA 2024 occurs.

The deadlines for refunds are as follows:

100% refund

Until 4 weeks before the conference (i.e. 19th of February 2024 (11:59 PM GMT+1) - 6th of September 2024 (11:59 PM GMT+1))

80% refund

2 to 4 weeks before the conference (i.e. 6th of September 2024 (11:59 PM GMT+1) - 20th of September 2024 (11:59 PM GMT+1))

Non-refundable

2 weeks before the conference (20th of September 2024 (11:59 PM GMT+1) - 3th of October 2024)

## Accommodation

1. LmunA offers accommodation to delegates through host families during the conference. This can be requested via the Google Forms during registration.
2. Due to the limited availability of accommodation, we need to select schools and individual delegates wishing to stay with a host family. Priority will be given based on criteria established by the Organising Committee. These include, but are not limited to, the distance travelled by the delegation. For delegates staying with host families, there is a fee of €45.

For any questions, please contact the Housing department via [housing-lmuna@lorentzlyceum.nl](mailto:housing-lmuna@lorentzlyceum.nl)

## Liability

1. LmunA does not provide liability insurance for the protection of individuals or groups who participate in the conference.
2. Each individual and group agreeing to these Terms and Conditions releases and discharges LmunA, its secretariat, and staff jointly and separately from any and all

actions, causes of actions, claims, liabilities, costs, obligations and demands, including without limitation attorneys' fees and expenses for, upon or because of loss, damage, injury, or death, which hereafter may be sustained by participating in any activities connected with LmunA. This involves especially compensation, in part or whole, for losses, damages, injuries or death incurred at or in connection with LmunA.

3. LmunA reserves the right to exclude certain individuals or groups from the services offered. LmunA is not liable for any legal action in connection with any exclusion. No person will be excluded for reasons including but not limited to gender identity, race, sexual orientation, religion or nationality.
4. Participants are expected and obliged to obey the laws of the Kingdom of the Netherlands while participating in LmunA. Participants are personally responsible for all charges and damages to facilities of the conference and social event venues. Participants who violate these laws can be excluded from the conference at the discretion of the LmunA Secretariat.

## Privacy

1. The conference or any activity relating to LmunA may use personal data obtained during the registration and application process in a variety of ways:
2. LmunA reserves the right to save, store and use the data of applicants and participants collected in connection with any activity relating to the attendance, registration or application for LmunA.
  - a. Unless explicitly stated, we will retain personal information and other data, to inform our participants and applicants of future developments of LmunA. One has the right to ask for the deletion of your data at any time.
  - b. We reserve the right to transfer your data, in anonymous form (without name and contact information), to sponsors and affiliates, for accounting and review purposes.
  - c. Without explicit consent, we will never transfer any identifiable data including contact information to any other entity except the successors of LmunA, the LmunA secretariat and/or possible sub-associations of LmunA.
3. By applying to the conference, participants consent to the publication of pictures or videos of themselves. Pictures of participants on social media (i.e. Instagram, Snapchat, FaceBook, TikTok) can be deleted upon request.

## Web disclaimer

1. All information is provided by the Lorentz Model United Nations Arnhem. While we try to keep the information up-to-date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability or availability concerning the website or the information, products, services, or related graphics contained on the website for any purpose.
2. In no event will we be liable for any loss or damage, including without limitation, indirect or consequential loss or damage, or any loss or damage whatsoever arising from loss of data or profits arising out of, or in connection with, the use of this website.

3. Through this website you can link to other websites which are not under the control of Lorentz Model United Nations Arnhem. We have no control over the nature, content and availability of those sites. The inclusion of any links does not necessarily imply a recommendation or endorsement of the views expressed within them.
4. Every effort is made to keep the website functioning properly and running smoothly. However, Lorentz Model United Nations Arnhem takes no responsibility for the website being temporarily unavailable.

## Rules and procedures

1. LmunA follows mainly THIMUN Rules of Procedures. Participants can find these Rules Of Procedures at <https://thehague.thimun.org/> or find it in the Beginner Delegate booklet on the LmunA website.

## Participants responsibilities

1. It is the responsibility of the participants to conduct themselves appropriately online and offline, throughout the conference. The participants will be representing their delegation, their own school and LmunA as a whole. It is expected for the participants to show good manners while staying with the host families and within the city of Arnhem. Plagiarism of any form will not be tolerated.
2. It is strictly prohibited to be under the influence of any kind of alcohol, drugs, including 0.0% alcohol, and/or other toxic substances throughout the whole conference, including the party and the StOff/stAff dinner. In the event that this does happen, participants will be expelled and will not be allowed to return to succeeding conferences.
3. The usage of (electronic) cigarettes and cigars is strictly forbidden during the conference. This includes the party and the StOff/StAff dinner.

## MUN-director responsibilities

1. MUN-directors must select students that are dedicated and responsible so they are certain that the students will behave accordingly during the conference but also with their host families or in the city of Arnhem.
2. MUN-directors serve as the main communicator between the organising committee and the (respective) school participants.
3. MUN-directors manage the payment of their delegations.
4. We expect MUN-directors not to be under the influence of any kind of alcohol (including 0.0% alcohol), drugs and/or other toxic substances throughout the whole conference, including the party.
5. The usage of (electronic) cigarettes and cigars is strictly forbidden during the conference. This includes the party.

## Attendance

1. There should be at least one MUN Director per delegation available at the location (conference and party venue), at all times. Exceptions can be made for the MUN Director tour, once communicated with the LmunA secretariat.
2. All participants must be present at the conference on time for each day in the appropriate dress code
  - a. StOff members are required to attend a 'StOff Briefing' which takes place each morning before when the delegates arrive. In addition, 'StOff debriefing' requires the attendance of all StOff members, occurring at the end of each day.
  - b. All delegates must be prepared, on time and follow the instructions given by the Student Officers and LmunA organising committee regarding break times and timetables. In case of absence, the respective MUN-director will be notified. If there is a recurring issue, measures shall be taken.

## Equipment

1. Participants will be fined in case of misplacing/damaging/vandalising any equipment that belongs to the conference.

## Wi-Fi

1. During the conference, all participants and directors have access to the Wi-Fi network at their own risk. This Wi-Fi Network is managed by Eduroam and the users of this network are expected to follow the rules and conditions of Eduroam. More information can be found on [over eduroam - eduroam](#).

## Dress code

1. Every attending participant should be dressed formally and appropriately, this includes:
  - a. Participants should always wear a jacket, shirt and tie. Only in exceptional circumstances can jackets be taken off, such as in a very hot room. When speaking, delegates should always wear their jackets closed.
  - b. Participants can also choose to wear dresses and skirts, which should have an appropriate length. They cannot be shorter than three fingers above the knee.
  - c. Cleavage should not be one hand under the collarbone

## Party

1. All participants, admins and those hosting have access to attend the LmunA party taking place on the 2nd day of the conference
2. It is prohibited to bring guests who are not invited by the LmunA organising committee to the party
3. LmunA hosts 1 party only, therefore any after-parties are not affiliated with the conference. Meaning that LmunA is not responsible for those who choose to attend them.

## Safety, security and emergencies (first aid)

1. Unless accompanied by a member of the OC or a MUN-director, delegates are not allowed to wander from committee to committee.
2. It is vital to carry a valid identification document (this includes Passports, ID cards, and driver's licence) on person at all times.
3. During the conference a first aid team is present, this team can be contacted by the phone number that is hung up throughout the building, and can only be used in times of emergencies.
4. In the event that a participant is feeling unwell/hurt themselves, contact a member of the OC and/or the first aid team immediately.
5. Leaving the school premises during the conference is prohibited unless approved by the Secretary-General.

## Expulsion from the conference

1. The LmunA staff and/or the Secretariat reserves the right to immediately expel participants from both the conference and the conference venues due to unacceptable behaviour, violation of these Terms and Conditions or violation of the institution of the Kingdom of the Netherlands. The LmunA staff and/or the Secretariat reserves the right to define appropriate conference behaviour and is particularly sensitive to issues involving displays of disrespect to, or harassment of, other delegates or the conference staff.

## Intellectual property

1. LmunA claims copyright on all of the data available on the website, including but not limited to the LmunA logo, format and screen design of the website, on all other data related to and released by LmunA, all contents created during or for LmunA, and/or those that are submitted to LmunA. LmunA claims copyright on all of its printed material. Some images on the website and printed material are used under licence and may not be stored or reproduced without the consent of the copyright holder. All rights are reserved. No part of this website may be reproduced in any form by any means or stored in an information retrieval system without the permission in writing of Lorentz Model United Nations Arnhem.