

Terms & Conditions LmunA 2023

The following Terms & Conditions cover all activities regarding the participation, correspondence and application to LmunA 2023. By using the website lmuna.eu, applying and/or participating in the conference, you are implicitly agreeing to the Term & Conditions.

Registrations

1. Eligible participants may register for LmunA 2023 during the specific registration period:
6:00 PM (GMT+1) 17 February 2023- 11:59 PM (GMT+1) 11 June 2023.
2. People can register either as individual delegates or as delegations of multiple participants.
3. The Google Forms available on the official website (lmuna.eu) is the only way of registration for LmunA 2023. All other forms of registration throughout the registration period will not be accepted, unless acknowledged by the LmunA secretariat.
4. In the case that delegations wish to change their number of participants during the registration period, they must contact the LmunA secretariat via lmuna@lorentzlyceum.nl. After the registration period has elapsed, we cannot guarantee that the extra participant(s) will obtain their position.
5. All registrations are based on the first come, first serve concept. Due to limited availability at the conference venue, we cannot guarantee that applications will be accepted throughout the advertised registration process. All registered delegates/delegations will be put on a waiting list if their application has not been accepted, and can be contacted later, if places are available.
6. All applications must be approved by the LmunA organisation. The organisation reserves the right to decline any registration(s).
7. Country assignment will take place after the application period, depending on the amount of accepted Delegates. Priority in assignments will be given on the basis of previous experience(s) at LmunA.

Payments and refunds

1. Single participants are responsible for their own payment whilst MUN directors manage the payment of their Delegations. Invoices will be sent between the 8th of October 2023 and the 5th of November 2023 via the finance department of Lorentz Lyceum, namely Quadraam.
2. The payment deadline for LmunA 2023 is 1 month after the invoice has been sent. (11.59PM GMT+1). The price list for LmunA 2023 is as follows:

Delegate fee	€ 80,00
Housing fee	€ 45,00
MUN directors fee	€ 45,00
StOff fee	€ 35,00
StOff dinner fee	€ 15,00

- a. Additional Delegations and/or Directors choosing to apply between the 1st September and the 24th September 2023 will be fined with the regular participation fees and an additional €15 registration fee (per person).
 - b. StOff members replacing another StOff member between the registration deadline and the 24th of September 2023 are excluded from an additional fee.
3. Our fees are in Euros (EUR) and no other currency than the Euro is accepted.
4. The delegate, StOff and MUN Director fee includes registration fee, equipment, lunch and access to the party venue. The MUN Directors fee also includes the MUN Directors tour through Arnhem.
5. In certain cases it is possible to have your conference fee refunded to you. This may be the case if you cancel your own registration before the payment deadline, or if your participation is no longer possible through a mistake or decision made by LmunA, with respect to the COVID-19 guidelines established by the Dutch government.
 - a. excluding fees when expulsion from LmunA 2023 occurs.

The deadlines for refunds are as follows:

100% refund

Until 4 weeks before the conference (i.e. 17th of February 2023 (11.59PM GMT+1) - 10th of September 2023 (11.59PM GMT+1))

80% refund

2 to 4 weeks before the conference (i.e. 10th of September 2023 (11.59PM GMT+1) - 24th of September 2023(11.59PM GMT+1))

Non refundable

2 weeks before the conference (24th of September 2023 (11.59PM GMT+1) - 5th of October 2023)

Accommodation

1. LmunA offers accommodation to delegates through host families during the conference. This can be requested via the Google Forms during registration.
2. There is a limited amount of housing available, thereby resulting for us to select schools and single delegates which would like host families. Due to a limited amount of available places, our main selection criteria will be the distance traveled by the delegation. There is a 45 euros fee to stay at host families for Delegates.

For any questions, please contact the Housing department via housing-lmuna@lorentzlyceum.nl

Liability

1. LmunA does not provide liability insurance for the protection of individuals or groups who participate in the conference.
2. Each individual and group agreeing to these Terms and Conditions releases and discharges LmunA, its secretariat, and staff jointly and severally from any and all actions, causes of actions, claims, liabilities, costs, obligations and demands,

including without limitation attorneys' fees and expenses for, upon or by reason of loss, damage, injury, or death, which hereafter may be sustained by participating in any activities connected with LmunA. This involves especially compensation, in part or in whole, for losses, damages, injuries or death incurred at or in connection with LmunA

3. LmunA reserves the right to exclude specific individuals or groups from its offered services. LmunA excludes any legal actions related to a possible exclusion. No exclusions shall be made on grounds including but not limited to gender identity, race, sexual orientation, religion or national origin.
4. Participants are expected and obliged to obey the laws of the Kingdom of the Netherlands while participating in LmunA. Participants are personally responsible for all charges and damages to facilities of the conference and social events venues. Participants found to be in violation of these laws can be excluded from the conference at the digression of the LmunA Secretariat.

Privacy

1. The conference or any activity relating to LmunA may use personal data obtained during the registration and application process in a variety of ways:
2. LmunA reserves the right to save, store and use the data of applicants and participants collected in connection with any activity relating to the attendance, registration or application for LmunA.
 - a. Unless explicitly stated, we will retain personal information and other data, in order to inform our participants and applicants of future developments of LmunA. One has the right to ask for the deletion of your data at any time.
 - b. We reserve the right to transfer your data, in anonymous form (without name and contact information), to sponsors and affiliates, for accounting and review purposes.
 - c. Without explicit consent we will never transfer any identifiable data including contact information to any other entity except the successors of LmunA, the LmunA secretariat and/or possible sub-associations of LmunA.
3. By applying to the conference, participants consent to the publication of pictures or videos of themselves. Pictures of participants on social media (i.e. Instagram, Snapchat, FaceBook, Tiktok) can be deleted upon request.

Web disclaimer

1. All information is provided by the Lorentz Model United Nations Arnhem. While we try to keep the information up-to-date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability or availability with respect to the website or the information, products, services, or related graphics contained on the website for any purpose.
2. In no event will we be liable for any loss or damage, including without limitation, indirect or consequential loss or damage, or any loss or damage whatsoever arising from loss of data or profits arising out of, or in connection with, the use of this website.

3. Through this website you are able to link to other websites which are not under the control of Lorentz Model United Nations Arnhem. We have no control over the nature, content and availability of those sites. The inclusion of any links does not necessarily imply a recommendation or endorsement of the views expressed within them.
4. Every effort is made to keep the website functioning properly and running smoothly. However, Lorentz Model United Nations Arnhem takes no responsibility for the website being temporarily unavailable.

Rules and procedures

1. LmunA follows mainly THIMUN Rules of Procedures. Participants can find these Rules Of Procedures on <https://thehague.thimun.org/> or find it in the Beginner Delegate booklet on the LmunA website.

Participants responsibilities

1. It is the responsibility of the participants to conduct themselves appropriately online and offline, throughout the conference. The participants will be representing their delegation, their own school and LmunA as a whole. It is expected for the participants to show good manners while staying with the host families and within the city of Arnhem. Plagiarism of any form will not be tolerated.
2. It is strictly prohibited to be under the influence of any kind of alcohol, drugs and/or other toxic substances throughout the whole conference, this includes the party and the StOff/stAff dinner. In the event that does happen, participants will be expelled and will not be allowed to return in succeeding conferences.
3. The usage of (electronic) cigarettes and cigars are strictly forbidden during the conference. This includes the party and the StOff/stAff dinner.

MUN-director responsibilities

1. It is important that MUN-directors select students that are dedicated and responsible so they are certain that the students will behave accordingly during the conference but also with their host families or in the city of Arnhem.
2. MUN-directors serve as the main communicator between the organising committee and the (respective) school participants.
3. MUN-directors manage the payment of their delegations.
4. We expect MUN-directors not to be under the influence of any kind of alcohol, drugs and/or other toxic substances throughout the whole conference, including the party.
5. The usage of (electronic) cigarettes and cigars are strictly forbidden during the conference. This includes the party.

Attendance

1. There should be at least one MUN Director per delegation available at the location (conference and party venue), at all times. Exceptions can be made for the MUN Director tour, once communicated with the LmunA secretariat.
2. All participants must be present at the conference on time for each day in the appropriate dress code
 - a. StOff members are required to attend a 'StOff Briefing' which takes place each morning prior to when the delegates arrive. In addition, 'StOff debriefing' requires the attendance of all StOff members, occurring at the end of each day.
 - b. All delegates must be prepared, on time and follow the instructions given by the Student Officers and LmunA organising committee regarding break times and timetables. In case of absence, the respective MUN-director will be notified. If there is a recurring issue, measures shall be taken.

Equipment

1. Participants will be fined in case of misplacing/damaging/vandalising any equipment that belongs to the conference.

Wi-Fi

1. During the conference all participants and directors have access to the Wi-Fi network at their own risk. This Wi-Fi Network is managed by Eduroam and the users of this network are expected to follow the rules and conditions of Eduroam. More information can be found on [over eduroam - eduroam](#).

Dress code

1. Every attending participant should be dressed formally and appropriately, this includes:
 - a. Participants should always wear a jacket, shirt and tie. Only in exceptional circumstances can jackets be taken off, such as a very hot room. When speaking, delegates should always wear their jackets closed.
 - b. Participants can also choose to wear dresses and skirts, which should have an appropriate length. They cannot be shorter than three fingers above the knee.
 - c. Cleavage should not be one hand under the collarbone

Party

1. All participants, admins and those hosting have access to attend the LmunA party taking place on the 2nd day of the conference
2. It is prohibited to bring guests that are not invited by the LmunA organising committee to the party
3. LmunA hosts 1 party only, therefore any after-parties are not affiliated with the conference. Meaning that LmunA is not responsible for those who choose to attend them.

Safety, security and emergencies (first aid)

1. Unless accompanied by a member of the OC or a MUN-director, delegates are not allowed to wander from committee to committee.
2. It is vital to carry a valid identification document (this includes Passports, ID cards, drivers licence) on person at all times.
3. During the conference a first aid team is present, this team can be contacted by the phone number that is hung up throughout the building, and can only be used in times of emergencies.
4. In the event that a participant is feeling unwell/hurt themselves, contact a member of the OC and/or the first aid team immediately.
5. Leaving the school premises during the conference is prohibited unless approved by the Secretaries-General.

3 scenarios of the conference

Due to the COVID pandemic there are different options regarding the way LmunA 2023 will take place, this depends on the measures taken by the Dutch government in October 2023.

1. First case scenario; This scenario includes a conference with no additional COVID-19 restrictions.
2. Second case scenario; In this scenario, it may be required to adhere to extra restrictions (e.g. obligated masks and 1.5m). It is a possibility that the conference will only take place for students from schools within The Netherlands. In this case it will be explicitly communicated before the conference begins.
3. Third case scenario; In this scenario, where there is no physical conference possible, the conference will not move into an online format. Unfortunately, LmunA 2023 will be cancelled.

Expulsion from the conference

1. The LmunA and/or the LmunA Secretariat reserves the right to immediately expel participants from both the conference and the conference venues due to unacceptable behaviour, violation of these Terms and Conditions or violation of the institution of the Kingdom of the Netherlands. The LmunA staff and/or the Secretariat reserves the right to define appropriate conference behaviour and is particularly sensitive to issues involving displays of disrespect to, or harassment of, other delegates or the conference staff.

Intellectual property

1. LmunA claims copyright on all of the data available on the website, including but not limited to the LmunA logo, format and screen design of the website, on all other data related to and released by LmunA, all contents created during or for LmunA, and/or those that are submitted to LmunA. LmunA claims copyright on all of its printed material. Some images on the website and printed material are used under licence and may not be stored or reproduced without the consent of the copyright holder. All rights are reserved. No part of this website may be reproduced in any form by any means or stored in an information retrieval system without the permission in writing of Lorentz Model United Nations Arnhem.